

International Horse College.com
*Your Pathway to Working in the International Horse Industry,
from Complete Beginners to Qualified Professionals*



Enrolment Form

**Certificate 3 Guarantee Funding
– General Community**

COURSE DETAILS

Course of study are you enrolling in?

Horse Husbandry Professional (AHC32816 Certificate III in Rural Operations)

Circle Your Elective Group:

- Foundation (*Select if unable to provide pre-req entry requirements*)
- Standard

This course does have a pre-requisite component (due to the high-risk nature of the equine industry) of 5 specified horse care units. If you have substantial horse experience or horse-related certificates, this evidence can be used to meet this course's entry requirements. **Please send a copy with your enrolment.**

Acceptable Evidence Options

- Certificates relating to Equines (husbandry, training, instructing etc)
- Certificate of Participation (in any equine related clinics or events)
- Letter from an employer identifying your experience and skills with equines.
- Dressage or Competition tests/exam

Payment of Co-contribution

Although close to 90% of your course is funded, there is a part payment by the student called a co-contribution.

Receipt for your co-contribution?

Course Costs:

Co-contribution of \$10 (for Year 12 graduates in the first 12 months post-graduation from a Queensland school).

Co-contribution of \$50 (for students who hold a Centrelink concession card & are no longer in school)

Co-contribution of \$100 (for students who do not have a Centrelink concession card & are no longer in school)

What is your intended study type for this course?

Full Time Part Time

HOW DID YOU HEAR ABOUT US?

- Employment Agency – Which One?
- Equestrian/ Pony Club – Where?
- Expo Display – Which One?
- Facebook/ Instagram
- Friend/ Other Student – Who?
- I Was a Previous Student
- IHC Staff – Who?
- Internet Search
- Other (Please Give Details)
- Podcast – Which One?
- School/ Teacher – Which Teacher?
- Website/ Email

USI (Unique Student Identifier):

DO NOT GO ANY FUTHER UNLESS YOU HAVE A USI, OR YOUR APPLICATION WILL NOT BE PROCESSED.

YOU CAN REGISTER FOR A USI AT:

<https://www.usi.gov.au/students/create-your-usi>

STUDENT DETAILS

Given Name/s:

Surname (legal name):

Preferred or known as name:
.....

Have you changed your name legally in the past: YES / NO

If 'Yes', what was your previous name:

Date of Birth: Gender:

Place of Birth
(As Per birth Certificate): (Country) (City/Town)

Home Address:

Suburb: Postcode:

Postal Address:

Suburb: Postcode:

Email Address:

Mobile Number: Home /Work No.:

Is English your first language: Yes No

If 'No', please specify:

What is your proficiency in English: Very Well Well Not Well Not at All

Are you Indigenous? Yes No

If 'Yes', do you identify yourself as: Aboriginal Torres Strait Islander Both

Neither Aboriginal / Torres Strait Islander



DISABILITY / IMPAIRMENT / LONG TERM CONDITION

Do you have a disability / impairment / long term condition that may affect your studies:

Yes No

If answered **yes**, what is the condition and how will it affect your studies:

.....

(If you answered **YES**, you will need to contact InternationalHorseCollege to discuss before this enrolment can be accepted)

EDUCATION HISTORY

Which school did you complete your Yr 12 certificate with:

..... Year Completed.....

Or

My Highest grade achieved:

<input type="checkbox"/> Yr 9	<input type="checkbox"/> Yr 10	<input type="checkbox"/> Yr 11	<input type="checkbox"/> Yr 12	-----	Year Completed (e.g. 2002)
				

What Certificates have you completed / partially completed?

<input type="checkbox"/> Certificate I	Year Completed
<input type="checkbox"/> Certificate II
<input type="checkbox"/> Certificate III
<input type="checkbox"/> Certificate IV/Diploma

Are you currently enrolled with an education provider (eg school, TAFE, College, University, Registered Training Organisation): Yes No

What is the name of the education provider:

What is the course you are enrolled in:.....

Statement for Education History:

I **have not completed** a certificate 3 or higher in my education and am not enrolled in study for a certificate 3 or higher at the time of enrolling with InternationalHorseCollege.

OR

I **have completed (or partially)** a certificate 3 or higher in my education or I am enrolled in study for a certificate 3 or higher.



PARENT / GUARDIAN DETAILS (complete if under the age of 18 years)

I am over the age of 18 years (you do not need to complete this section)

I am under the age of 18 years (complete parent/guardian details below)

Parent/Guardian: (1)..... (2).....

Relationship: (1)..... (2).....

Contact Number: (1)..... (2).....

Email Address:

Postal Address:

Suburb: Postcode:

Confirmation of Enrolment

Do you require a Confirmation of Enrolment: Yes No

Do you require an invoice: Yes No

What did you contribute to your course: \$10 \$50 \$100

If you ticked \$10, you must provide a copy of your 'Year 12 certificate'
If you ticked \$50, you MUST provide a copy of your 'Centrelink card'.
If you ticked \$10, you MUST provide a copy of your 'Year 12 Certificate'.

What type of concession do you have: HCC PCC NS DSP

What is the expiry date of your concession:

HORSE EXPERIENCE

Briefly describe your horse care and other relevant experience you have gained prior to enrolment in this course:

.....
.....
.....
.....



SURVEY QUESTIONS

Employment Status: (tick 1 box)

- | | |
|--|--|
| <input type="checkbox"/> Full time employee | <input type="checkbox"/> Part time employee |
| <input type="checkbox"/> Self-employed – not employing others | <input type="checkbox"/> Employer |
| <input type="checkbox"/> Employed – unpaid worker in family business | <input type="checkbox"/> Not employed – not seeking employment |
| <input type="checkbox"/> Unemployed – seeking full-time work | <input type="checkbox"/> Unemployed – seeking part-time work |

Study Reason: (tick 1 box only)

- | | |
|--|---|
| <input type="checkbox"/> To get a job | <input type="checkbox"/> To develop my existing business |
| <input type="checkbox"/> Start my own business | <input type="checkbox"/> To try a different career |
| <input type="checkbox"/> To get a better job or promotion | <input type="checkbox"/> It is a requirement of my job |
| <input type="checkbox"/> To gain extra skills for my job | <input type="checkbox"/> To get into another course of study |
| <input type="checkbox"/> For personal interest or self-development | <input type="checkbox"/> 'Other' To contribute towards school results |

Do you acknowledge that by enrolling in this course and on completion of a Certificate III, you will no longer be eligible for further funding under Certificate III Guarantee.

YES

Where students enrol in a funded course and pay a co-contribution fee, they are entitled to a partial refund if they receive credit for any units. This amount is the percentage of the co-contribution fee relevant to the percentage of unit/s credited

Do you acknowledge you have access to and have read information regarding 'refunds' located on the website under [Learner Protection Policies & Procedures - International Horse College](#)

YES

Do you acknowledge you have access to and have read the information regarding the co-contribution and acknowledge the fee breakdown for cost per unit. Location of information is on page [Queensland Students - International Horse College](#)

YES

Do you acknowledge that you have read the conditions of the Certificate 3 Guarantee funding factsheet on the website at:

https://desbt.qld.gov.au/_data/assets/pdf_file/0018/8145/c3g-factsheet-student.pdf

YES

Certificate 3 Guarantee Program Eligibility Criteria

If you have enrolled in a Certificate 3 Guarantee Program course **YOU MUST** supply the following evidence to confirm your funding eligibility.

CRITERIA	EVIDENCE REQUIRED
Age at time of commencement (over 15 years)	CHOOSE 1 <input type="checkbox"/> Birth Certificate / Passport <input type="checkbox"/> Drivers Licence <input type="checkbox"/> Proof of Age card
Queensland Residency	CHOOSE 1 (all documents must show a QLD residential address. PO Box will not be accepted) <input type="checkbox"/> QLD Drivers Licence <input type="checkbox"/> Centrelink Card <input type="checkbox"/> Utility Bill / Bank Statement
Australian Permanent Residency or Australian/New Zealand Citizenship	CHOOSE 1 <input type="checkbox"/> Australian / New Zealand passport <input type="checkbox"/> Australian Birth Certificate <input type="checkbox"/> Green Medicare Card (colour copy required) <input type="checkbox"/> Certificate of Evidence of Residential Status
Eligible for Concession (Concession Enrolment Only)	<input type="checkbox"/> Health Care Card / Other Centrelink Card
Other Certificates / Statement of Attainments	<input type="checkbox"/> Copy of certificates / statement of attainments attached
Not Enrolled in Cert.3 or Higher	<input type="checkbox"/> I have filled in the statement about education history on page 4..
Co-contribution	<input type="checkbox"/> Receipt for your co-contribution? www.internationalhorsecollege.com/queensland-students/

TERMS & CONDITIONS

- I certify that the information on this form and the supporting documentation is correct and complete. If required, I authorise Ausintec Academy/InternationalHorseCollege.com to obtain other details relating to my academic record and enrolment.
- I authorise Ausintec Academy/ International Horse College to apply for a USI (Unique Student Identifier) on my behalf.
Further details are on <https://www.internationalhorsecollege.com/policies-procedures/unique-student-identifier/>
- I have received, read and understood the information about the course I am enrolling in, including content and vocational outcomes (listed on www.InternationalHorseCollege.com).
- I have the pre-requisites (if applicable) for this course (listed on www.InternationalHorseCollege.com)
- I plan to complete the co-requisites (if applicable) during the course of my study (listed on InternationalHorseCollege.com)
- I am in good physical condition and able to undertake the practical activities of this course
- I have access to a safe horse environment as described on <https://www.internationalhorsecollege.com/equestrian-environment-checklist/>
- I agree that my personal information may be made available to the Commonwealth and State Agencies
- I am able to supply AusintecAcademy/InternationalHorseCollege.com with proof of pre-requisites and co-requisites when required
- I agree to the Terms and Conditions
- I agree that my survey comments about the course may be used for media/marketing.
- I confirm that I have read and understood this media permission clause and grant permission as described on <https://www.internationalhorsecollege.com/policies-procedures/media-permission-clause/>
- I have received, read, understood and agree to comply with the current 'Policies and Procedures' of Ausintec Academy <https://www.internationalhorsecollege.com/policies-procedures/>
- I have completed the Recognised Prior Learning Form (if applicable) <https://www.internationalhorsecollege.com/recognition-of-prior-learning/>



Your application will NOT be accepted if the following are not completed:

- USI
- Copies of Identification and Certificates provided
- All fields of information filled in.
- No electronic signatures. **Must by a handwritten signature**

Enrolling Student Name:

Signature: Date:

Parent / Guardian Name:
(if under 18 yrs of age)

Signature: Date:

Remember to initial each page of your enrolment.

Then please return your completed Enrolment Form to the following address:

EMAIL: admin@internationalhorsecollege.com

OR

Post

Ausintec Academy/ International HorseCollege.com
c/- 392 Bribie Island Road,
CABOOLTURE QLD 4510
AUSTRALIA